

BOROUGH OF JEFFERSON HILLS COUNCIL
REORGANIZATION MEETING
AGENDA/REGULAR VOTING MEETING – WEDNESDAY, February 7, 2024, 7:00PM
Regular Meeting 2/12/2024

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Report from Borough Boards and Commissions
5. Borough Resident/Taxpayer Comments on Agenda Items
6. Discussion to approve the monthly bills
7. Discussion to approve the monthly payroll
8. Discussion to approve minutes of agenda/reorganization meeting January 3, 2024
9. Discussion to approve minutes of regular meeting January 8, 2024
10. Swearing in of John Kaufman of the Borough of Jefferson Hills Civil Service Commission by the Mayor of the Borough of Jefferson Hills
11. Discussion to end the appointment of Michael Glister as acting Secretary/Borough Manager within the Borough of Jefferson Hills
12. Motion to hire _____ for the Parks Laborer position in the Borough of Jefferson Hills Public Works Department
13. Discussion to appoint _____ to one (1) seat on the Borough of Jefferson Hills Zoning Hearing Board for a 5-year term expiring December 31, 2028
14. Discussion to appoint _____ to one (1) seat on the Borough of Jefferson Hills Environmental Advisory Council for a 3-year term expiring December 31, 2026
15. Discussion to appoint _____ to one (1) seat on the Borough of Jefferson Hills Library Board for the remainder of the term expiring December 31, 2025
16. Discussion to advertise one seat on the Zoning Hearing Board as an alternate for the remainder of the term expiring December 31, 2025
17. Discussion to review the Borough of Jefferson Hills Employee Handbook
18. Discussion to authorize the preparation and advertisement of the Request for Proposal (RFP) for the purpose of designing a new website for the Borough of Jefferson Hills
19. Discussion to advertise Request for Proposal (RFP) for the Borough of Jefferson Hills Pension Counsel
20. Discussion to authorize the preparation and advertisement of the 2024 paving program bid
21. Motion to ratify advertising the 2024 Amended Borough of Jefferson Hills Budget with no tax increase
22. Discussion to purchase ClearGov Budgeting Software for a onetime setup fee of \$4,050.00 and a pro-rata subscription fee of \$14,125.00 for the year 2024, annual subscription fee of \$16,950.00 for the year 2025, annual subscription fee of \$17,459.00 for the year 2026, and annual subscription fee of \$17,983.00 for the year 2027

23. Discussion to award HVAC maintenance contract for the Borough Building to McCarl's Services, Inc. in the amount of \$14,800.00 per year or \$3,700.00 quarterly installments
24. Discussion to payment of \$3,150.00 pre-show advance to Pyrotecnico Fireworks Inc. for fireworks display for Community Day on June 15, 2024, alternate date June 16, 2024, and final payment of \$3,150.00 totaling \$6,300.00
25. Discussion regarding residents opting out of trash and recycling services
26. Discussion to adopt Resolution No. 01-2024 adopting Rules of Decorum for public meetings
27. Discussion to adopt Resolution No. 02-2024 appointing a representative and an alternate to the SHACOG Franchising Authority Board
28. Discussion to adopt Resolution No. 03-2024 appointing a representative and an alternate to the SHACOG Joint Rate Review Board
29. Discussion to authorize sending Unit #231-2011 Ford Fusion SE (VIN #3FAHP0HG0BR144835) to the Perryopolis Auto Auction in February
30. Discussion to authorize sending Unit #264-2016 Ford Taurus (VIN #1FAHP2MT3GG117626) to the Perryopolis Auto Auction in February
31. Discussion to make the loan payments on the new Pierce Aerial Truck purchased from Glick Fire Equipment by Jefferson Hills Fire Rescue (JHFR) upon delivery in 2027 for a 10-year loan with annual payments of approximately \$350,000.00 per year
32. Discussion to ratify the cancellation of the order for a 2024 Peterbilt truck chassis for \$130,060.00 from Hunter Truck Sales and Service under COSTARS State Contract #025-101
33. Discussion to ratify the cancellation of the order for a 2022 Peterbilt truck chassis and upfit for \$143,667.00 from Hunter Truck Sales and Service under COSTARS State Contract #025-019
34. Discussion to purchase two 2025 International HV-507 Dump Truck Chassis from Hill International for \$240,495.46 under Costars Contract No. 025-E22-519
35. Discussion to purchase a stainless-steel dump bed, snowplow & salt spreader, and hydraulic system from U. S. Municipal Supply for \$68,786.00 under Costars Contract No. 025-019
36. Discussion to purchase a 2024 Towmaster T-30 Trailer for \$45,480.00 from Cleveland Brother CAT under Costars Contract No. 4400027914
37. Discussion to approve Quote No. 60206 from David Davis Communications for additional access controls at Beedle Park Concession Stand in the amount of \$7,427.80
38. Discussion regarding volunteer fire fighter tax credit eligibility certification requirements
39. Discussion to approve the Work Authorization dated February 2, 2024, from Gateway Engineers, Inc. to provide the Borough with general Operations and Maintenance support for all 2024 Operation and Maintenance Projects in the amount not to exceed \$10,000.00
40. Discussion to approve the Work Authorization dated February 1, 2024, from Gateway Engineers, Inc. for General 2024 GIS assistance in the amount not to exceed \$8,000.00
41. Discussion to approve the Work Authorization dated February 1, 2024, from Gateway Engineers, Inc. to assist the Borough with contract development and construction administration and inspection services for the 2024 Paving Program in the amount not to exceed \$5,000.00
42. Discussion to approve the proposal from McLean Architects, LLC dated February 1, 2024, to continue to assist the Borough with preparing conceptual plans and cost estimates for renovations and additions to the Borough building in the amount not to exceed \$16,500.00
43. Motion to ratify the advertisement of Ordinance No. 905 accepting the Parcel B Mill School stormwater detention pond as a public facility of the Borough of Jefferson Hills

44. Discussion to adopt Resolution 05-2024 granting final plan approval to the 2nd Revision to the Deer Hollow Plan Phase 1 designated as S-8-2023
45. Discussion to advertise the Public Hearing for Conditional Use Application No. CU-1-2024 for 310 Old Clairton Road, 661-M-398, on _____
46. Motion to authorize Chief Dziezgowski to take the next step with the AHN Chill Project to be reviewed by the Solicitor
47. Borough Resident/Taxpayer Comments on Non-Agenda Items
48. Reports
 - Fire Chief
 - EMS
 - Engineer
 - Consulting Engineer
 - Finance Officer/Treasurer
 - Public Works Director
 - Police Chief
 - Mayor
 - Acting Manager
 - Solicitor
49. General Business
50. Adjournment